

**TOWN COUNCIL MEETING
COUNCIL CHAMBERS**

**APPROVED
SEPTEMBER 14, 2015**

1. Call to Order

Vice Chairperson White called the meeting to order at 7:01 p.m.

2. Introductory

Vice Chairperson White read the introductory.

3. Pledge of Allegiance

Vice Chairperson White led those present in the Pledge of Allegiance.

4. Roll Call

Answering the roll were Vice Chairperson Russell White, Councilors Frank Dennett, Charles Denault, Judy Spiller and Kenneth Lemont.

5. Agenda Amendment and Adoption – None.

6. Town Manager's Report

Town Manager Puff commented on the tax rate for the 2016 fiscal year, noting that the Town Assessor had estimated new growth to the tax base at approximately \$6 million, however it came in over double that amount with \$12.6 million added. She stated that, as a result, they are able to recommend a rate that is about eight cents less than projected which is a result of a period of good building permits. Town Manager Puff stated that the Town has retained its bond rating of AA++ and eight firms have submitted interest in purchasing the Town's bonds. They selected the lowest rate which was offered by Financial Capital Markets.

Town Manager Puff added that they closed on permanent financing for the sewer projects on September 10th with the Maine Municipal Bond Bank and repaid the outstanding note. She thanked those involved for their hard work and cooperation.

Town Manager Puff announced that she had looked into the traffic issue on Wyman Avenue where Shipyard commuters are going the wrong way on the one way road. She noted that the Police Department has assigned special patrols to the area and they have issued ten warnings so far. The Police are also aware of and are monitoring streetlight outages. Town Manager Puff also had the Code Enforcement Officer (CEO) look into the sign at Stimpson and

**TOWN COUNCIL MEETING
COUNCIL CHAMBERS**

**APPROVED
SEPTEMBER 14, 2015**

Government streets as a follow-up to Mr. Denault's request. Town Manager Puff added that they have purchased the supplemental insurance coverage for the Fire Department personnel as well.

Town Manager Puff discussed the traffic on the Sarah Long Bridge, noting that the lights are not currently timed but should be timed correctly once the bridge opens. Additionally, the bridge will be higher so it will open less often. She has requested an interim solution from Maine DOT for the traffic situation and they are looking into it.

Pursuant to Councilor Spiller's request, Town Manager Puff looked into the performance of the transient slips and moorings. She noted that during fiscal year 2015, they earned \$6,248.00 and from July 1st to September 4th, earned \$5,772.50. Town Manager Puff spoke with the Harbormaster who anticipates an increased revenue in the fiscal year 2016 as the facility becomes better known. Councilor Spiller noted that she would like to get together with the Port Authority in the fall to discuss how they are going to promote the facility. She added that the Kittery Point Yacht Yard is expanding their services and will have amenities that the Town of Kittery does not.

Town Manager Puff commented that the Maine DEP is coming on September 15th to review activities regarding MS4 compliance and that the Town has hired an assistant planner, Rebecca Spitko, who will start work in the first week of October. Ms. Spitko has a Master's degree in Community Planning and Development from the University of Southern Maine, dual Bachelor's degrees in Psychology and Social Work from Syracuse and an Associate's degree in Accounting.

Town Manager Puff stated that the Bike ME event was held in Fort Foster this past weekend. The participants have parked their cars here this week and will be returning on September 19th. Town Manager Puff commented on her time at the Brownfield Conference and noted that they are working on issuing a Request for Qualifications (RFQ) and invite interested bidders to review the property before the weather prohibits travel. They are also working with WILSSA to ensure that the potential bidders can perform both the cleanup and the restoration work. Town Manager Puff has also met with Sam Reid to discuss the development of the concession agreement and she has reached out to UNH for interns to help with the process.

Town Manager Puff commented that they have received seven proposals in response to the Town's Request for Proposals for the Comprehensive Plan consultant. The Comprehensive Plan Committee has selected three firms to interview. They expect a selection to be made at the end of this month. Town Manager Puff commented on the Seaside 4-Miler and Granite State Wheelmen Seacoast Century events that will take place at the end of the month and noted that she will be attending an International City and County Management Conference in Seattle the last week of the month. Town Manager Puff announced that she is working to assemble surplus

**TOWN COUNCIL MEETING
COUNCIL CHAMBERS**

**APPROVED
SEPTEMBER 14, 2015**

items for the DPW auction, including turf at the Resource Recovery Center. She added that the Maine Retirement System is refunding excess funds that cities or towns deposited with them. \$17,184.00 has been returned to the Town of Kittery.

Councilor Denault asked for an explanation on the Assessor's evaluation of the Town and the new tax growth. He also asked about the meeting that the Town Manager had with Mr. Reid, verifying that Councilor Pelletier's motion was properly recorded for the record and asked why the Port Authority workshop was cancelled. The Town Manager was unsure as to why the meeting was cancelled and Vice Chairperson White suggested that they meet before the first scheduled meeting in October. Councilor Lemont requested that they come up with an agenda for the meeting with the Port Authority, noting some topics for discussion.

7. Acceptance of previous minutes – 8/24/2015

The minutes of 8/24/2015 were accepted as amended.

8. Interviews for the Board of Appeals and Planning Board – None.

9. All items involving the town attorney, town engineers, town employees or other town consultants or requested officials

(090115-1) The Kittery Town Council moves to establish an overlay amount of \$131,928.00, resulting in a mill rate of 0.1567 mills, and to charge an interest rate of 7% per annum on past due accounts and an interest rate of 3% on overpayment of property taxes, and confirms the dates of October 31, 2015, February 15, 2016 and May 31, 2016, as the due dates for property and personal property taxes.

Paul McKenney, Town Assessor, noted that when appraising homes, they use a value on the building permit and reappraise the value once they are out in the field. Councilor Denault asked Mr. McKenney about his experience with the Vision Government Solutions software. Mr. McKenney responded that he used to work for them and is very familiar with the software. Councilor Denault commented on the lower tax rate being a benefit of the Town's overreaching. Mr. McKenney responded that it was not overreaching, it was relying on a value on a building permit application. Mr. McKenney commented that the total taxable went up about \$12,000 and he is recommending a rate of \$15.67 per thousand which gives an overlay of \$131,928.00. Vice Chairperson White asked what an overlay is and Mr. McKenney responded that it is money that is put in to allow for unknowns for people filing for abatements. Vice Chairperson White noted that there were three or four different proposals and that the one that was recommended had the lowest rates. He asked if the overlay is sufficient for the Town's needs. Mr. McKenney responded that abatements in prior years have been fairly low, around \$13,000, and this allows

**TOWN COUNCIL MEETING
COUNCIL CHAMBERS**

**APPROVED
SEPTEMBER 14, 2015**

for the Homestead Reimbursement. He added that if the overlay is not used it goes back into the general fund.

Councilor Denault asked about the Homestead and whether it was worth applying for. Mr. McKenney responded that it is worth applying for and can give residents a \$10,000 reduction in property value. He noted that the applications are at the Town Office and on the Town website. Councilor Denault clarified that the Homestead is an application for people in the Town to have a chance at reducing their property value by \$10,000 and, in turn, reducing their property taxes by about \$156.00. Councilor Denault asked the Town Manager about the mill rate. The Town Manager noted that the budget is different than the mill rate and that they had predicted a rate of about \$15.74 this year.

COUNCILOR DENNETT MOVED FOR AN OVERLAY AMOUNT OF \$131,928.00 WHICH RESULTS IN MILL RATE OF 0.1567 MILLS, CHARGE AN INTEREST RATE OF 7% PER ANNUM ON PAST DUE ACCOUNTS AND PAY AN INTEREST RATE OF 3% ON OVERPAYMENT OF PROPERTY TAXES AND CONFIRM THE CONTINUING PAYMENT DATES OF OCTOBER 31ST, 2015, FEBRUARY 15TH, 2016 AND MAY 31ST, 2016. COUNCILOR SPILLER SECONDED THE MOTION.

Councilor Denault commented that for those who pay their taxes at the Town Hall, if the office closed on the day that they are due then they can pay on the following Monday. A discussion ensued between Councilor Lemont and Mr. McKenney regarding amounts on building permits and the difference between a BETE and a BETR, one being an equipment reimbursement and the other a program for certain property not included as taxable.

A ROLL CALL WAS TAKEN WITH ALL IN FAVOR. MOTION PASSED 5-0.

10. PUBLIC HEARINGS

a. (090115-1) The Kittery Town Council moves to hold a public hearing on a renewal application from Delta Amusement Inc., 182 State Road, Kittery, for a Special Activity Amusement Permit for the Navy Yard Bar & Billiard, 182 State Road.

Vice Chairperson White opened the public hearing and hearing none closed it.

COUNCILOR SPILLER MOVED TO APPROVE A RENEWAL APPLICATION FROM DELTA AMUSEMENT INC., 182 STATE ROAD, KITTERY, FOR A SPECIAL ACTIVITY AMUSEMENT PERMIT FOR THE NAVY YARD BAR & BILLIARD, 182 STATE ROAD. COUNCILOR LEMONT SECONDED THE MOTION.

A ROLL CALL WAS TAKEN WITH ALL IN FAVOR. MOTION PASSED 5-0.

b. (090115-2) The Kittery Town Council moves to hold a public hearing on a renewal application from the Cajun Lobster LLC, 90 Pepperrell Road, Kittery Point, for a Special Activity Amusement Permit for the Cajun Lobster, 90 Pepperrell Road.

Vice Chairperson White opened the public hearing and hearing none closed it.

COUNCILOR LEMONT MOVED TO APPROVE THE RENEWAL APPLICATION FROM THE CAJUN LOBSTER LLC, 90 PEPPERRELL ROAD, KITTERY POINT, FOR A SPECIAL ACTIVITY AMUSEMENT PERMIT FOR THE CAJUN LOBSTER, 90 PEPPERRELL ROAD. COUNCILOR SPILLER SECONDED THE MOTION.

A ROLL CALL WAS TAKEN WITH ALL IN FAVOR. MOTION PASSED 5-0.

c. (090115-3) The Kittery Town Council moves to hold a public hearing on an application from Bagel Caboose II LLC., 20 High Pasture Road, Kittery Point, for a Victualer's License for the Bagel Caboose, 176 State Road.

Vice Chairperson White opened the public hearing and hearing none closed it.

COUNCILOR SPILLER MOVED TO APPROVE THE APPLICATION FROM BAGEL CABOOSE II LLC., 20 HIGH PASTURE ROAD, KITTERY POINT, FOR A VICTUALER'S LICENSE FOR THE BAGEL CABOOSE, 176 STATE ROAD. VICE CHAIRPERSON WHITE SECONDED THE MOTION.

Councilor Lemont asked if the business had changed ownership and Town Clerk Maryann Place confirmed that they had.

A ROLL CALL WAS TAKEN WITH ALL IN FAVOR. MOTION PASSED 5-0.

d. (090115-4) The Kittery Town Council moves to hold a public hearing on an application from Morrison's Lobsters LLC., 11 Badgers Island West, Kittery, for a Victualer's License for the Morrison's Lobsters, 11 Badgers Island West.

Vice Chairperson White opened the public hearing and hearing none closed it.

COUNCILOR SPILLER MOVED TO APPROVE THE APPLICATION FROM MORRISON'S LOBSTERS LLC., 11 BADGERS ISLAND WEST, KITTERY, FOR A

**TOWN COUNCIL MEETING
COUNCIL CHAMBERS**

**APPROVED
SEPTEMBER 14, 2015**

**VICTUALER'S LICENSE FOR THE MORRISON'S LOBSTERS, 11 BADGERS
ISLAND WEST. COUNCILOR LEMONT SECONDED THE APPLICATION.**

Councilor Lemont asked if the business had changed ownership and Town Clerk Maryann Place responded that this was their first license application.

A ROLL CALL WAS TAKEN WITH ALL IN FAVOR. MOTION PASSED 5-0.

e. (090115-5) The Kittery Town Council moves to hold a public hearing on an application from William M. and Lois A. Widi, 34 Sandy Hill Lane, Eliot, Maine, for a Victualer's License for the BBQ Barn, 181 State Road.

Vice Chairperson White opened the public hearing and hearing none closed it.

**COUNCILOR SPILLER MOVED TO APPROVE AN APPLICATION FROM WILLIAM
M. AND LOIS A. WIDI, 34 SANDY HILL LANE, ELIOT, MAINE, FOR A
VICTUALER'S LICENSE FOR THE BBQ BARN, 181 STATE ROAD. VICE
CHAIRPERSON WHITE SECONDED THE MOTION.**

Councilor Lemont asked what the application fee was since it was not listed. Town Clerk Maryann Place responded that it was \$50.00.

A ROLL CALL WAS TAKEN WITH ALL IN FAVOR. MOTION PASSED 5-0.

f. (090115-6) The Kittery Town Council moves to hold a public hearing on proposed amendments to Section 2.14 and 6.06 of the Kittery Town Charter for the November 3, 2015 Election.

Vice Chairperson White noted that the amendments had been approved in the June election but the vote was not valid due to a low voter turnout. Vice Chairperson White opened the public hearing and hearing none closed it.

**COUNCILOR LEMONT MOVED TO APPROVE THE PROPOSED AMENDMENTS
TO SECTION 2.14 AND 6.06 OF THE KITTERY TOWN CHARTER FOR THE
NOVEMBER 3, 2015 ELECTION. VICE CHAIRPERSON WHITE SECONDED THE
MOTION.**

Councilor Spiller asked for an explanation of what the amendments are. Town Manager Puff responded that it involves the proposal of advertising for public notices on the Town website, in

**TOWN COUNCIL MEETING
COUNCIL CHAMBERS**

**APPROVED
SEPTEMBER 14, 2015**

the Town Office, at the KCC and at other Kittery offices to save the expenses associated with using newspapers to publish the notices.

A ROLL CALL WAS TAKEN WITH ALL IN FAVOR. MOTION PASSED 5-0.

g. (090115-7) The Kittery Town Council moves to hold a public hearing in accordance with Section 6.11 (2) of the Kittery Town Charter and hereby ordains a multi-year license between the York Water District and the Town of Kittery, for communications equipment to be located on a tower at Mt. Agamenticus.

Vice Chairperson White opened the public hearing and hearing none closed it.

VICE CHAIRPERSON WHITE MOVED TO APPROVE A MULTI-YEAR LICENSE BETWEEN THE YORK WATER DISTRICT AND THE TOWN OF KITTERY, FOR COMMUNICATIONS EQUIPMENT TO BE LOCATED ON A TOWER AT MT. AGAMENTICUS. COUNCILOR SPILLER SECONDED THE MOTION.

Councilor Dennett asked why it was necessary to have a transmitting facility on a mountain. Kittery Fire Chief Dave O'Brien responded that communications are done by height and the higher you are the better. He added that Mount Agamenticus is the highest point in southern Maine and it would allow for the Town to have improved communications systems. Chief O'Brien noted that the new facility would also support a combined regional dispatch and would speed up radio transmission. Councilor Dennett asked if it would result in 100% radio coverage of Kittery and Eliot. Chief O'Brien responded it would definitely improve communications but they cannot be sure of the exact improvement until they are up there. A discussion ensued between Councilor Dennett and Chief O'Brien regarding other tower locations, a backup generator for power at the facility, equipment storage at the facility and who will have access to the new communications. Chief O'Brien commented that it would only be for emergency uses including ambulance, Police and Fire. Councilor Dennett responded that he would prefer that it did not exclude Public Works and sewer. Councilor Dennett and Chief O'Brien then went on to discuss a microwave facility and certain contract provisions such as subletting the space, liability insurance, worker's compensation and the security deposit. Councilor Dennett commented that the contract allowed for a nonrenewal with 9 months advance notice, suggesting that they change that to 90 days advance notice instead.

Councilor Dennett asked about a written agreement with the Kittery Water District and noted that he would like to see a non-appropriation clause and Town Manager Puff responded that she had forwarded sample language to the Water District but has not heard back yet. Councilor Denault commented on his support of the project and asked about a microwave facility on the top of the tower. He noted that this frequency is shared by other agencies for mutual aid

which will not only benefit Kittery but Eliot as well. Councilor Denault asked about PSAP collection fees and if there was a sense of urgency for the project. He suggested that Councilor Dennett submit his concerns with the contract in writing and they discuss it at the next meeting.

COUNCILOR SPILLER MOVED TO POSTPONE THE APPROVAL OF THE MULTI-YEAR LICENSE BETWEEN THE YORK WATER DISTRICT AND THE TOWN OF KITTERY, FOR COMMUNICATIONS EQUIPMENT TO BE LOCATED ON A TOWER AT MT. AGAMENTICUS UNTIL THE FIRST MEETING IN OCTOBER. COUNCILOR DENAULT SECONDED THE MOTION.

A ROLL CALL WAS TAKEN WITH ALL IN FAVOR. MOTION PASSED 5-0.

11. DISCUSSION

a. Discussion by members of the public

Chief Dave O'Brien approached the podium to thank Councilor Denault for his work on the insurance situation for the Town of Kittery Firefighters. He commented that the department appreciates his effort.

Suzanne Johnson approached the podium to discuss the Kittery Land Trust and their use of money and funds from taxpayers and others. She noted that sanctuaries do not allow hunting and she would like the Kittery Land Trust to ban hunting on the properties that they manage in Kittery. She commented that there are several no-kill land trusts in Maine and there are non-lethal methods of animal control that can be used when deemed necessary. Ms. Johnson asked the Council to work with the Kittery Land Trust to assist them to use the money for a no-kill sanctuary and make sure that open spaces ban hunting.

Robert Harris approached the podium to comment on bicycles on the Sarah Long Bridge. He noted that although there are signs prohibiting bicycles, scooters and pedestrians, he saw a bicycle on the bridge the other day. He emphasized the safety issue with bicycles being on the very narrow bridge.

Milton Hall approached the podium to discuss the Kittery Port Authority. He commented on his belief that the Board is going in the wrong direction and that members have gone away from the rules. Mr. Hall read minutes aloud from a previous meeting and noted that he thought Ms. Philbrook was caught in the middle of the situation. He added that the discussion should have been an executive session.

**TOWN COUNCIL MEETING
COUNCIL CHAMBERS**

**APPROVED
SEPTEMBER 14, 2015**

Jim Forbes approached the podium to discuss the Kittery Port Authority. He commented that he was disgusted at how the last meeting went and it seemed as though the Chair was frustrated with the lack of support from police and lack of legal counsel. He noted that the Chair does all the work and that there are some members who do nothing. Mr. Forbes commented that if the Chair had delegated some of the work then the other Board members would have seen why she wanted to hold the meeting in the first place. He added that the Chair has worked hard to get the harbor working the way it should and gave an example of a squid fishing complaint. He noted that local residents tend to break the rules more than non-residents do.

c. Chairperson's response to public comments

Vice Chairperson White agreed with Chief O'Brien regarding the insurance issue and asked Ms. Johnson to direct her concerns to the Kittery Land Trust since the Town has no jurisdiction over the land. Vice Chairperson White commented to Mr. Harris that the issues at the Sarah Long Bridge should be brought to the attention of both the Kittery Police and Portsmouth Police for enforcement. Vice Chairperson White commented that the Kittery Port Authority is an interesting organization that is not subject to the jurisdiction of the Town but needs the Town's help. He noted that they need assistance administering pay and benefits for the Harbormaster.

12. UNFINISHED BUSINESS – None.

13. NEW BUSINESS

a. Donations/gifts received for Council disposition – None.

b. (090115-8) The Kittery Town Council moves to approve the disbursement warrants.

COUNCILOR SPILLER MOVED TO APPROVE THE DISBURSEMENT WARRANTS IN THE AMOUNT OF \$722,285.28. COUNCILOR DENAULT SECONDED THE MOTION.

A ROLL CALL WAS TAKEN WITH ALL IN FAVOR. MOTION PASSED 5-0.

c. (090115-9) The Kittery Town Council moves to approve a renewal application from Divine Cuisines LLC, 20 Walker Street, Kittery for a Malt, Spirituous and Vinous Liquor License for Tulsi, 20 Walker Street.

VICE CHAIRPERSON WHITE MOVED TO APPROVE A RENEWAL APPLICATION FROM DIVINE CUISINES LLC, 20 WALKER STREET, KITTERY FOR A MALT,

**TOWN COUNCIL MEETING
COUNCIL CHAMBERS**

**APPROVED
SEPTEMBER 14, 2015**

**SPIRITUOUS AND VINOUS LIQUOR LICENSE FOR TULSI, 20 WALKER STREET.
COUNCILOR SPILLER SECONDED THE MOTION.**

A ROLL CALL WAS TAKEN WITH ALL IN FAVOR. MOTION PASSED 5-0.

d. (090115-10) The Kittery Town Council moves to appoint Maryann Place as Acting Town Manager from September 24th through October 1st during the Town Manager's attendance at the ICMA Conference.

**VICE CHAIRPERSON WHITE MOVED TO APPOINT MARYANN PLACE AS
ACTING TOWN MANAGER FROM SEPTEMBER 24th THROUGH OCTOBER 1ST
DURING THE TOWN MANAGER'S ATTENDANCE AT THE ICMA CONFERENCE.
COUNCILOR DENNETT SECONDED THE MOTION.**

Councilor Dennett asked Maryann Place if she was acting on her own will. Ms. Place responded that she was.

A ROLL CALL WAS TAKEN WITH ALL IN FAVOR. MOTION PASSED 5-0.

e. (090115-11) The Kittery Town Council moves to amend Title 11 General Assistance Appendices A-D for the period of October 1, 2015 – September 30, 2016, as required and provided by the State of Maine.

**COUNCILOR DENNETT MOVED TO AMEND TITLE 11 GENERAL ASSISTANCE
APPENDICES A-D FOR THE PERIOD OF OCTOBER 1, 2015 – SEPTEMBER 30, 2016,
AS REQUIRED AND PROVIDED BY THE STATE OF MAINE. COUNCILOR
SPILLER SECONDED THE MOTION.**

A ROLL CALL WAS TAKEN WITH ALL IN FAVOR. MOTION PASSED 5-0.

f. (090115-12) The Kittery Town Council moves to approve an application for a Pole Location Permit from Central Maine Power and Northern New England Telephone Operations, LLCNH, to install eight new poles starting at the intersection of Dennett Road and Ranger Drive.

**COUNCILOR SPILLER MOVED TO APPROVE AN APPLICATION FOR A POLE
LOCATION PERMIT FROM CENTRAL MAINE POWER AND NORTHERN NEW
ENGLAND TELEPHONE OPERATIONS, LLCNH, TO INSTALL EIGHT NEW POLES
STARTING AT THE INTERSECTION OF DENNETT ROAD AND RANGER DRIVE.
COUNCILOR LEMONT SECONDED THE MOTION.**

A ROLL CALL WAS TAKEN WITH ALL IN FAVOR. MOTION PASSED 5-0.

g. (090115-13) The Kittery Town Council moves to schedule a public hearing on proposed amendments to Title 16 of the Kittery Town Code.

COUNCILOR SPILLER MOVED TO SCHEDULE A PUBLIC HEARING ON PROPOSED AMENDMENTS TO TITLE 16 OF THE KITTERY TOWN CODE FOR MONDAY, SEPTEMBER 28, 2015. VICE CHAIRPERSON WHITE SECONDED THE MOTION.

A ROLL CALL WAS TAKEN WITH ALL IN FAVOR. MOTION PASSED 5-0.

14. COUNCILOR ISSUES OR COMMENT

Councilor Denault requested an executive session for the next meeting to review how State law dictates the Port Authority rules and whether anything has been done to contradict or overrule State law. Councilor Dennett commented that it is not eligible for executive session. Councilor Denault then commented on the meeting decorum at the KPA meetings and noted some comments that were made at the last meeting from the audience that were picked up by microphones. He noted that if the comments were made by a Town employee then the issue would have to be resolved by the Town Manager. Councilor Denault commented on bullying and workplace harassment, asked why the Seacoast Online reporter had not been attending the meetings and announced that hunting season is open so people should use caution when walking in the woods and wear orange.

Councilor Denault commented that if a State law is being violated then the Council must do their due diligence by looking into the issue promptly instead of waiting until the October 14th meeting. He noted his concern with postponing an important issue. Councilor Dennett discussed the process of terminating a Port Authority member. Vice Chairperson White commented that the Kittery Port Authority is an unusual entity in the Town and has to deal with many different points of view. Councilor Denault clarified that he was not suggesting that anyone on Port Authority did anything wrong and that it is a matter of interpretation of a memorandum created by the prior Chair of the KPA which could be in violation of State statute. He requested an executive session again for the next meeting to rectify the situation. Councilor Spiller suggested that Councilor Denault speak with the Town Manager and Town Attorney first.

Councilor Lemont commented on a property on Route 1 across from When Pigs Fly that is uninhabited. He noted that neighbors have been asking what is going on with the building and have made comments that people are using the vacant building to live in. The Town Manager

**TOWN COUNCIL MEETING
COUNCIL CHAMBERS**

**APPROVED
SEPTEMBER 14, 2015**

responded that they discussed the property in executive session and she has heard that the property is under consideration for redevelopment. She noted that people who are walking around the site might be associated with the exploration of redevelopment. Councilor Lemont thanked the Town for their work filling potholes and asked about a potential Citizen of the Year Award, which he noted would be a good positive thing for the community. Councilor Lemont commented that he agreed with Mr. Hall regarding the KPA and that the Board has diverse personalities and the authority is not heading in the right direction. He would like to be vigilant in helping them.

Vice Chairperson White commented that there is training available for board members that might be useful for KPA Board members and noted that a diverse population is being served by the KPA which takes different views on different subjects. Councilor Spiller noted that the Maine Municipal Association holds trainings and that the Council could encourage the KPA Board members to attend the training.

Councilor Lemont asked to move on the Citizen of the Year Award and asked about Kittery's oldest living resident. Ms. Place noted that she had passed away and that her daughter needs some time to grieve before discussing anything with the Town. Vice Chairperson White asked about the status of the new KCC sign and the Town Manager replied that it is on order and should be here soon. Vice Chairperson White commented that he had an email requesting an ordinance committee meeting. The Town Manager responded that it is scheduled for September 22nd at 6:00 p.m. Councilor Denault stated that he wanted to make it clear to the public that when they started revamping and restructuring the KPA to get it on track they made tremendous strides. He noted that the volunteers on the KPA are doing a great job and that there are just some policy issues to be addressed.

15. COMMITTEE AND OTHER REPORTS – None.

16. EXECUTIVE SESSION – None.

17. ADJOURNMENT

**COUNCILOR LEMONT MOVED TO ADJOURN, SECONDED BY
COUNCILOR DENNETT WITH ALL IN FAVOR. MEETING ADJOURNED AT 8:58
P.M.**